



NOW HIRING! **ACCOUNTING TECHNICIAN (ENTRY)**

\$52,450.00 - \$63,353.00 Annually + Excellent Benefits

The City of Napa's Finance Department is looking for a motivated individual with the ability to make sound judgment and prioritize work effectively in a busy office environment. The Accounting Technician (Entry) performs routinely difficult para-professional accounting duties related to setting-up, monitoring and maintaining records of a variety of financial or accounting transactions.

This is the entry-level position in the Accounting Technician series, which *may* advance to the Accounting Technician level upon attainment of sufficient training, education and/or experience.

Experience: Three years of responsible accounting clerical experience.

Education: College-level course work in bookkeeping, accounting, or a closely related field. An Associate Degree with major course work in Accounting or a closely related field and experience in a municipal finance department are preferred.

To submit an online application visit our website!



www.cityofnapajobs.org

The City of Napa is an Equal Opportunity Employer

The City of Napa is situated in the beautiful Napa Valley amongst rolling hills, vineyards and open spaces.

Named the Happiest City in the U.S. by an analysis of over 10 million Tweets in 2013, Napa is home to over 70 restaurants, three major event venues and recreation along its namesake river.

The City offers a competitive benefits package that includes vacation, sick leave, 14 paid holidays per year, CalPERS retirement, employer paid medical and dental insurance, management leave and much more.

CONNECT WITH US!



Human Resources Dept.
1541 Second Street
Napa, CA 94559

Apply Online:
05/20/16 to 05/31/16